

**GREENE CENTRAL SCHOOL, GREENE, NY  
BOARD OF EDUCATION REGULAR MEETING  
WEDNESDAY, AUGUST 21, 2019**

The Regular meeting of the Greene Central School Board of Education was called to order at 6:01 p.m., by Board President, Brian Milk, in the Board of Education Room, High School/Middle School complex, South Canal Street, Greene, NY.

**CALL TO  
ORDER**

- The Pledge of Allegiance was recited.

**BOARD MEMBERS PRESENT:**

Mr. Brian Milk, President  
Mr. Nicholas Drew, Vice-President  
Mr. Douglas Markham  
Mr. Scott Youngs  
Mr. Seth Barrows  
Mr. Andrew Bringuel, II  
Mr. John Fish

**ROLL CALL**

**ADMINISTRATIVE STAFF PRESENT:**

Mr. Timothy Calice, Superintendent of Schools  
Mr. Mark Wilson, Middle School Principal  
Mr. Bryan Ayres, Intermediate School Principal & Director of PE and Athletics  
Mrs. January Pratt, Primary School Principal

**OFFICERS PRESENT:**

Mrs. Donna Marie Utter, District Clerk

- Motion made by Fish, seconded by Youngs, to adjourn to Executive Session for the following at 6:02 p.m.:
  - To review Special Education placement of particular Students and consider them for approval.
  - To discuss the medical history of a particular person.

**EXECUTIVE SESSION**

Yes-7, No-0

- Motion made by Fish, seconded by Barrows, to adjourn Executive Session at 6:25 p.m.

**ADJOURN  
EXECUTIVE  
SESSION**

Yes-7, No-0

- President Milk reconvened the meeting at 6:26 p.m.

**RECONVENE**

- None.

**ADD/DELETIONS  
TO AGENDA**

- Upon the recommendation of the Committee on Special Education, a motion was made by Markham, seconded by Fish, to approve the following placements:  
#710023957; #710023645.

**SPECIAL EDUCATION  
PLACEMENTS**

Yes-7, No-0

- Motion made by Bringuel, seconded by Markham, to approve the minutes of the Regular Board Meeting held on August 7, 2019 as presented.

**APPROVE MINUTES  
8/7/19 MEETING**

Yes-7, No-0

- August 22 – Parent Fall Sports Information Night – 7:00 p.m.
- August 28 – New Teacher Orientation – 8:00 a.m.
- August 28 – Board Audit Committee Meeting – 12:00 p.m.
- September 2 – Labor Day Holiday
- September 3 & 4 – Staff Development Days – No Students
- **September 4 – Primary & Intermediate Meet and Greet – 1:00-3:00 p.m.**

**CALENDAR**

**BOARD OF EDUCATION REGULAR MEETING  
WEDNESDAY, AUGUST 21, 2019**

**PAGE 2**

- September 4 – Open House @ High School 1:00 – 3:00  
Middle School 5:30 – 7:00
- September 4 – Board of Education Meeting – 6:00 p.m.
- September 5 – First Day of Classes

**PUBLIC COMMENT:  
CHRISTINE  
BATTAGLINI**

Christine Battaglini, Varsity Field Hockey Coach, commented on the possibility of the school district covering the additional cost for transportation (approximately \$1200) to the previously approved MAX Field Hockey Tournament in Conshohocken, Pennsylvania. The Booster Club has already paid the entry fee and hotel costs and the team did not realize that there would be an additional cost for transportation. The team is not participating in tournaments at Rome and Camden this year.

**REPORTS:  
CM-TAMCO  
PRESENTATION-  
MR. WILLIAM  
CHRISTENSEN**

- Mr. William Christensen, from the construction management firm of Tamco, gave a presentation on what their construction management company can offer the district as a "full service" construction management team. He highlighted the following areas:
  - Mr. Christensen is a former Superintendent from Sidney and is very knowledgeable of the financial side of school projects.
  - Melissa Leach is Tamco's Project Manager.
  - Tamco is a "full service" management company that touches and is involved with every part of the project. Using a team approach including the construction manager, financial consultant, architect, district stakeholders (board, community, students and staff).
  - Pre-Referendum – A successful project involves most of the work being done upfront.
  - Calling for the election – Help with written information and community presentations.
  - Pre-Construction – Prioritize needs, include critical components of the project clearly define roles of each participant so no overlap of charges.
  - They provide a project manager (onsite supervision), technical support, and financial support.
  - Closeout of the Project – the last 15% of the project is the hardest to complete.
- Board member Youngs asked how to deal with construction firms that are not up to standards, when required to award bids to the lowest bidder.
- Mr. Christensen stated that when preparing the bid it is important to put all the details in which makes it harder for bidders to just throw out a number. The contract needs to be specific and have the right people on site to make sure contract terms are being followed.
- Board member Bringuel asked if there is someone on site during construction.
- Mr. Christensen stated that Melissa would be our Project Manager and would be on site and meeting with contractors as needed.
- Board member Bringuel asked if the cost of the construction management company is on an hourly basis.
- Mr. Christensen stated that typically it is a negotiated percent of the referendum which is an industry standard.

**BOARD OF EDUCATION REGULAR MEETING  
WEDNESDAY, AUGUST 21, 2019**

**PAGE 3**

- Board member Barrows asked how they are paid if the referendum doesn't pass.
- Mr. Christensen stated that is their risk going into a contract, *and if the referendum doesn't pass, they don't get paid because they didn't do their job.* Being selective with the districts they offer their services to allows them to be confident in the passing of a referendum.
- Board member Fish asked if the district needs to send out bids for construction management services.
- Superintendent Calice stated that he has already discussed this with our attorneys and because it is a professional service contract and falls under the district's procurement policy we do not have to go out for bid. He also stated that he has 7 additional binders from other construction management companies that the Board can go through if they want to. If interviews were set up with all the additional companies, it would take time, and the district is on a tight timeline.
- Board member Drew asked how much time the Board has to hire a construction management firm.
- Superintendent Calice stated that the district should be farther along in the process than we are. He has talked with our fiscal advisors and are trying to slow down the timeline a bit, but the district needs to have a referendum in early December, which means by October 25<sup>th</sup> we have to have everything done. He stated that the reason he brought Tamco in for a presentation is that they come very highly recommended and their full service and understanding of the school setting felt like a good fit for the district.
- Board member Bringuel stated that it is the responsibility of Board to not take the wrong shortcuts and make sure we are proceeding prudently.
- Board member Youngs commented that after the last project many hours were spent by staff discussing what was done and not done. The outcome of the project is the most important as well as being fiscally responsible.
- Mr. Christensen stated that with the full construction management model, you get the oversight needed to be sure that the outcome of the project meets the standards set up-front within the project budget.
- Board member Fish stated that no one is disregarding the fact that a construction management firm makes a lot of sense, but his concern is that with only one presentation how do we know we are making the right decision.
- Superintendent Calice stated that the district is in the predicament we are in due to a lack of decisions being made. Tamco is a full service construction management firm that understands the needs of the educational setting, come highly recommended, are familiar with the community and understand how to work with contractors. The district does not currently have a facilities director and we are in a time crunch.
- Mr. Christensen stated that their fee is based on what they provide as a full service construction management firm. If they remove a part such as pre-referendum activities then the cost would go down. However, the full service model gives the highest quality outcome.
- Superintendent Calice stated that he provided the Board with a copy of the contract and references from other districts.
- Board member Markham commented that the longer we wait to go out to bid, the more likelihood there is that the bids will be higher.
- Mr. Christensen stated that State Ed has started using third party reviews which has sped up the process and over 50 projects were approved by State Ed this June and can be sent out for bid.

- Melissa Leach commented that there are few local firms that are a true construction management firm. Most local firms use a Clerk of the Works model.
- Board member Fish stated that while he understands that we are on a short timeline, he doesn't want the project to come down on Superintendent Calice if it goes sideways.
- Superintendent Calice again stated that Board members Are welcome to look through the other construction management firm binders that he has.

**BOARD COMMITTEE  
REPORTS**

- Capital Project Committee will next meet on September 11, 2019 at 8:30 a.m.

**MODIFICATION OF  
POLICY #72  
INELIGIBILITY FOR  
EXTRACURRICULAR  
ACTIVITIES**

- Motion made by Bringuel, seconded by Markham, to approve the modification of Policy #72 *Ineligibility for Extracurricular Activities Policy*, to state ... students who fail two or more subjects in the fourth-quarter, but earned course credit will NOT be considered ineligible.
- Motion made by Barrows, seconded by Markham, to table approval of the modification for further clarification in the wording of the policy.  
Yes-7, No-0

**TRANSPORTATION FUNDING  
FIELD HOCKEY TO  
CONSHOHOCKEN, PA**

- Motion made by Drew, seconded by Bringuel, to approve the transportation costs associated with the previously approved trip request for a bus and driver of the field hockey team to travel to Conshohocken, PA on September 21 and 22, 2019 for the MAX Field Hockey Invitational. Funding for the transportation cost is included in the 2019-2020 budget and will result in no additional cost to the district.  
Yes-7, No-0

- Board member Youngs commented that a dollar amount for mileage when using a school bus has now been set and will be used going forward to determine costs associated with trip requests.
- Board member Drew asked if there would be any local tournaments that the JV team would be able to participate in.
- Christine Battaglini, Varsity Field Hockey Coach, stated that due to the schedule they will be unable to play in the Windsor tournament this year and it is difficult to find additional schools that have a JV team.

**G.A.A. GRIEVANCE  
DETERMINATION**

- Motion made by Youngs, seconded by Fish, after consideration of a grievance brought by a member of the Greene Administrators' Association, the Board hereby denies the grievance.  
Yes-7, No-0

**BOARD OF EDUCATION REGULAR MEETING  
WEDNESDAY, AUGUST 21,2019**

**PAGE 5**

- Motion made by Bringuel, seconded by Markham, in accordance with Section 204-a of the New York State Civil Service Law, funds are hereby provided to extend the Agreement between the Greene Central School Business Official, Mark Rubitski, and the Chief Executive Officer of the Greene Central School District through June 30, 2023 and authorize the Superintendent to sign the necessary documentation to complete the Agreement extension.

**BUSINESS OFFICIAL  
AGREEMENT**

Yes-7, No-0

- **The Superintendent of Schools recommends the following Board actions:**

**EDUCATION &  
PERSONNEL  
RESIGNATION(S):  
REBECCA  
PHILIPPONE -  
FRENCH TEACHER**

- Motion made by Bringuel, seconded by Markham, to accept the resignation of Rebecca Philippone, French Teacher effective August 31, 2019.

Yes-7, No-0

- Motion made by Youngs, seconded by Markham, to appoint Clifford Jones as Interim Head Bus Driver, effective August 26, 2019.

**APPOINTMENT(S):  
CLIFFORD JONES-  
INTERIM HEAD  
BUS DRIVER**

Yes-7, No-0

- Motion made by Youngs, seconded by Markham, to appoint Emily Gregory as a 10-month Typist, effective September 1, 2019, for a one-year probationary period ending August 31, 2020.

**EMILY GREGORY-  
10-MONTH TYPIST**

Yes-7, No-0

- Upon the recommendation of the Superintendent and on motion made by Youngs, seconded by Bringuel, the following conditional probationary appointment is hereby made:

**RACHEL BARNER-  
ELEMENTARY TEACHER**

Name of Appointee:	Rachel Barner
Tenure Area:	Elementary
Date of Commencement of Probationary Service	September 1, 2019
Expiration Date of Appointment:	August 31, 2023
Certification Status:	Childhood Education – Initial

Yes-7, No-0

- Motion made by Bringuel, seconded by Fish, to approve the request of Rachel Cirigliano for a leave of absence from her duties as a bus monitor for the 2019-2020 school year. She will continue as a bus driver.

**LEAVE OF ABSENCE-  
RACHEL CIRIGLIANO,  
BUS MONITOR**

Yes-6, No-1(Drew)

- Nothing.

**BUSINESS & FINANCE:**

- **Labor Day** – Board member Drew, commented that the Labor Day celebration is marking its' 100<sup>th</sup> year anniversary and he would like to see as many sports teams as possible participate in the activities (5k race, parade, hose fights) as a way of giving back to the community for their support of our extracurricular and sporting activities. He is planning to use a town truck to tow a float which athletes could ride on. The parade begins at 10:15 a.m.

**DISCUSSION ITEMS:**

- Board member Youngs stated that he would like the district to encourage coaches to schedule practices around the Labor Day activities which would allow athletes to participate.

**BOARD OF EDUCATION REGULAR MEETING  
WEDNESDAY, AUGUST 21, 2019**

- Board member Markham commented that the soccer team participates in the 5k race.
- Superintendent Calice stated that he and Bryan Ayres, Director of PE & Athletics, will work on sending something out to coaches.

**REVIEW BOARD  
OUTSTANDING ACTION LIST:**

Directed Date:	Task:	Responsibility Of:	Report Back:
9/5/18	Transfer to Capital Reserve	BOE	Oct. 2, 2019
5/22/19	Footlights Policy	Amanda Boel	October 2019
7/10/19	Board Training	Board & Superintendent	Ongoing

**SUPERINTENDENT'S  
REPORT:**

- Superintendent Timothy Calice reported on the following:**
- Still filling staffing needs – Foreign Language, and Technology;
  - Working with Civil Service and SED on Facilities Director and Head Bus Driver positions;
  - Met with aides which was well attended;
  - Met with Town Supervisor to discuss assessments; communication between the Town and district;
  - The next Capital Project meeting has been set for September 11<sup>th</sup> at 8:30 a.m.
  - Looking into an energy performance contract which is cost saving measure that our district has never checked into;
  - Alan Pole will have the feasibility study completed next week as agreed upon, however, he is unable to present the study to the Board until the October 2<sup>nd</sup> meeting. Superintendent Calice will review the study with the Board and the Buildings & Grounds Committee and still have Alan Pole come and present it to the Board and any community members present at the meeting.
  - September 4<sup>th</sup> next board meeting – Agenda will need to be produced by next Tuesday due to Theresa being on vacation. It should be a short agenda and any appointments can be sent to the Board for their review prior to the Board meeting.
  - Opening day, Tuesday, September 3<sup>rd</sup> @ 8:00 a.m. Superintendent Calice intends to recognize every staff member who works at Greene Central School and would also like to recognize Board members.
- Board member Fish commented that the Board still needs to work on goals.
- Board member Youngs commented that when Mark Rubitski, Business Manager, returns from vacation, he will give the Board the information regarding what funds have been spent and what remain of the SMART Bond money.

**REVIEW COMMITTEE  
SCHEDULE:**

Committee Name:	Last Meeting:	Next Meeting:
Budget	April 2, 2019	
Building & Grounds	May 16, 2019	
Transportation	Jan. 16, 2019	
Audit	June 19, 2019	8/28/19 @ 12 noon
Curriculum & Technology	Aug. 15, 2018	
Policy	Sept. 28, 2018	

**BOARD OF EDUCATION REGULAR MEETING  
WEDNESDAY, AUGUST 21, 2019**

**PAGE 7**

\* Building & Grounds Committee should meet prior to the next Capital Project meeting to review and bring everyone up to speed. Possibly next Thursday evening.

**PUBLIC COMMENT:  
SUE PROSCIA**

- Sue Proscia, Transportation Dispatcher, commented that the JRC program completed 3,300 miles this year. She also recognized Debbie Mills, January Pratt and Karen Roe who volunteered to help with the Ready for K Program which had 22 pre-k students riding the busses with the JRC students for 3 days.

**JESSICA BECKER**

- Jessica Becker JV Field Hockey Coach, thanked the Board for taking another look at the transportation costs for the field hockey trip and also for reviewing and changing the eligibility policy. She thanked Superintendent Calice for taking the time to meet and explain the transportation costs to the field hockey coaches.

**EXECUTIVE SESSION**

- Motion made by Youngs, seconded by Barrows, to adjourn to Executive Session for the following at 8:15 p.m.:

- To discuss the Superintendent's evaluation.
- To discuss the employment history of a particular person.

Yes-7, No-0

**ADJOURN  
EXECUTIVE  
SESSION**

- Motion made by Youngs, seconded by Bringuel, to adjourn Executive Session at 9:39 p.m.  
Yes-7, No-0

**RECONVENE**

- President Milk reconvened the meeting at 9:39 p.m.

**ADJOURNMENT**

- Motion made by Barrows, seconded by Fish, to adjourn the meeting at 9:39 p.m.  
Yes-7, No-0

Respectfully Submitted,

Donna Marie Utter  
District Clerk